



New Member Orientation WELCOME!

Meetings:

- 3rd Wednesday 9am – 11 am at the Michigan Works Conference Room
- If you use Google Calendar and would like to have access to the BASA Calendar, contact Lori Wells at lwells@grandtraverse.org and she will share it with you. Agendas and supporting documents are posted on this calendar.
- At the meeting all participants are first asked to introduce themselves around the table. We then have presenters and meeting agenda items, at the end we go around the table again and allow time for members to make very brief announcements.
- At the end of each year we ask members to fill the need of Host for each meeting. We need 12 people to step up and agree to greet people, set up our information table, name tags and clean up afterwards.

Structure

- Steering Committee – Meets monthly to prepare agenda, discuss matters of business and define direction for the group. All members are welcome to be involved in the Steering Committee.
- Chair, Secretary, Membership, Senior Expo Co-Chairs/committee, Communications are the primary officers of the group.

Presentation Opportunity

- Please notify Lori Wells at lwells@grandtraverse.org and schedule a time for you to make a brief (5 minute) presentation to our group on your business/service. Each month we invite up to 3 members to do this.

Membership

- Membership is due annually by December 31st. Dues are \$35 if paid by December 31st, if paid late they are \$50 for renewals. Dues are used to support the operations of our group including our annual meeting (September generally), group projects, Senior Expo, etc. Renewal reminders are sent via email starting in October.
- Receipts are not available. Please use your membership application as a receipt.

Website

- You have been added to our Membership Directory at www.basatc.org.
- Please go to the website and create a new account. Use the email you provided on your membership application to login. You'll be sent a password. Once you've created this account, you can edit your listing on the website, add a logo etc.

Committees

- Our group thrives because of the dedication and commitment of our members to meet the needs of seniors in our community. Committee work is not mandatory by highly encouraged if you want to get to know our members better. When our group picks a project, members will be asked to serve on an ad-hoc committee to get the job done. Be brave and raise your hand – you won't regret it.

Senior Expo

- Participation is "mandatory". The Expo is our main project of the year and without help from every member, it will become too much of a burden for any one person to handle. Participation may be sponsorship, committee work, assistance on day of or any number of tasks required to pull off this 5-Star event!

Questions? Contact Co-Chairs Amy Northway or Nicole Westrick at amy@monarchhomehealth.com or nicolew@reynolds-jonkhoff.com respectively.